



Summit Camps 2024

Tech & Operations Program Leader



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www.summitcommunity.ca

1750 Stouffville Rd, Richmond Hill, ON, L4E 0K3



About Summit Camps

Summit Camps is a summer day camp experience with a focus on developing next generation leaders and guiding the next generation to know and intentionally follow Jesus through camp programs containing friendship development, personal discipleship, deeper faith growth, leadership opportunities and life-changing experiences in God's creation. Our leadership pathway contains the full scope of our programs starting with our CORE camper programs, leading to our Leadership in Training (LIT) program, then to our Summer Staff team & Director roles. Summit Camps is a ministry of Summit Community Church, a growing Church in Richmond Hill with a focus on developing intentional followers of Jesus who are growing in faith, loving in community and serving in mission.

Position Objective

Summit Camps is looking for a high capacity Director of Camp Operations & Technology who is passionate about creating irresistible environments, as well as capturing moments that document the story of what God is doing in & through each of our various Summit Camps programs. We are committed to creating safe & fun environments both onsite & online that communicate the truth of the Gospel & inspire families & NextGens to know & intentionally follow Jesus, grow in their leadership skills, love others and make a positive impact in their community & world. The 2024 Director of Camp Operations & Technology assists camp staff & the NextGen Pastoral Leadership team with all camp program operations and technological requirements, as well as capturing memories & creating irresistible camp environments both onsite & online.

How to Apply

For more information on Summit Camps or Summit Community Church, please go to www.summitcommunity.ca

If you are interested in this employment opportunity, please complete the following application form online:

<https://summitcommunity.churchcenter.com/people/forms/737169>

If you need assistance, email camp@summitcommunity.ca

2024 Tech & Operations Program Leader

Full-time | Summer 2024 Contract Position

Key Areas



Communication,
Marketing &
Promotion



Technology,
Creativity &
Innovation



Support,
Training &
Administration



Environmental
Practices & Irresistible
Environments

Key Responsibilities

The 2024 Director of Camp Operations & Technology will work in collaboration with the NextGen Pastoral Leadership Team & 2024 Camp Director to design & implement operational plans & schedules, as well capture camp moments & memories throughout all of our various Summit Camps programs. These tasks & responsibilities include:

COMMUNICATION, MARKETING & PROMOTION

- Collaborating with the NextGen Pastoral Leadership team, camp directors & SCC Communications team to develop a strategic marketing & communications plan for the promotion & celebration of Summit Camps programs targeted to NextGens & families in Richmond Hill & our neighbouring communities
- Working with the NextGen Pastoral Leadership team, camp directors & SCC Communications team to develop digital content ideas & posts for Summit Camps that are promotional, informational or entertaining in nature & use
- Working with the NextGen Pastoral Leadership team & SCC Communications team to create an end of camp promo & teaser video
- Attending, assisting & representing the Summit Camps team at local events, fairs / festivals, markets & other community or Church events to promote Summit Camps alongside the camp team and NextGen Pastoral Leadership team

TECHNOLOGY, CREATIVITY & INNOVATION

- Supporting camp programs, activities & training initiatives in the arrangement and operation of technology (sound system, AV equipment, lighting, mixing, etc) with the guidance & training support of our SCC AV & Digital teams
- Recording, editing & producing informational, teaching & music videos to be used for camp programming & training initiatives
- Recording, editing & producing end of week camp videos for our staff training week & 3 camper weeks
- Assisting the 2024 Camp Director in writing scripts & shot lists for camp videos
- Collaborating with the SCC Communications team to deliver creative & inspiring camp videos, photos & digital content to be shared online & at SCC services or programs
- Capturing moments throughout the day of all campers, staff, LITs, helpers & programs

SUPPORT, TRAINING & ADMINISTRATION

- Assisting in creating serve schedules, assigning serve placements, as well as training, supervising & empowering those supporting camp operational or technological tasks
- Solving, reporting & keeping record of any camp operations & tech specific incidents or health & safety concerns
- Managing camp media storage by uploading, tagging & sorting daily digital content on the Summit Camps hard drive

ENVIRONMENTAL PRACTICES & IRRESISTIBLE ENVIRONMENTS

- Working with the NextGen Pastoral Leadership team, 2024 Camp Director & 2024 LIT Director to ensure the implementation, organization & administration of inventory & inspection plans for all of Summit Camps' resources
- Collaborating with the NextGen Pastoral Leadership team, 2024 Camp Director & 2024 LIT Director to schedule staff, volunteers & LITs to participate in an environmental care plan including measures & best practices for recycling, compost & food/waste management, as well as grounds clean up, gardening & property stewardship